



ACMS Intensive Mongolian Language Program Summer 2009
General Terms and Conditions

1. Applicants must have a self-assessed or officially assessed high-beginner or greater level of proficiency in Mongolian and at least 1 year experience studying Mongolian or equivalent. (Examples of proficiency level guidelines are available at http://www.languageTesting.com/scale_gov.htm). Lessons will be conducted entirely in Mongolian, and participants will be expected to handle daily activities outside the classroom on their own. Abilities to conduct, to communicate, and to understand basic and routine tasks in Mongolian are essential. Individuals without prior experience studying Mongolian are not eligible for this program.
2. Fellowship recipients must attend 90 percent of scheduled classes and complete 90 percent of work assigned outside the classroom, referred to hereafter as the “90-90 requirement.” Fellowship recipients must commit up to 10-15 hours of classroom training and up to 15 hours of out of class training per week over an 8-10 week period. This is not flexible. However, fellowship recipients will be given regular weekends and official holidays off (Naadam Festival), and they may use the time outside the committed 30-35 hours per week to pursue other activities such as field research if it does not interfere with the recipients’ abilities to observe the 90-90 requirement.
3. Although the program will offer the equivalent of 9 semester credits hours of instruction, or approximately 144 hours of in-classroom instruction and 100 hours of out-of-classroom assignments, the course itself is not offered for official academic credit through the ACMS.
4. Applications must include all required documents, and must be in English. Applications must be received by the ACMS by March 1, 2009 in order to be considered for fellowships and May 1, 2009 for all other applicants. Applications must be submitted by email attachment to: info@mongoliacenter.org. Scanned, signed copies of letters of support may be submitted separately from other documents and must be received by March 1, 2009 to be considered for fellowships and May 1, 2009 for all other applicants. Applications submitted without letters of support will not be accepted. Letters of support received after the deadlines will not be accepted. Submitted files must include the applicant’s name. For example, “john.doe.language.application.pdf” or “application.john.doe.doc”.
5. Tuition payments must be received by the ACMS by June 1, 2009. The ACMS will send payment information to participants after acceptance in the program.
6. All applicants must be current members of the ACMS to be considered for the program.



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Terms and Conditions of Fellowship Awards

1. All travel between the US and Mongolia that uses funds from the fellowship program must meet the provisions of the Fly America Act. Details about these provisions will be provided to award recipients.
2. A portion of the fellowship stipend will be withheld until the recipient submits a final report on their fellowship experience. The final report will include reflections on both the classroom experience, and how the experience is expected to impact future academic and career development.
3. Award recipients are responsible for paying all taxes related to their awards. The fellowship funds awarded are generally considered income in the United States, and therefore must be reported to tax authorities. The ACMS bears no responsibility for withholding or remitting taxes related to these awards.
4. Program participants are responsible for ensuring proper medical and evacuation insurance coverage during their time in Mongolia. Proof of insurance coverage will be required in order to participate in the program and before disbursement of fellowship funds to award recipients.
5. Participants, including award recipients, are responsible for their own lodging, travel, and other expenses throughout their stay in Mongolia. However, the ACMS is available to provide assistance in securing housing and making other travel and living arrangements upon individual request from participants.
6. The ACMS reserves the right to adjust the amounts and types of awards given under this program, as well as the general terms and conditions, before award agreements are reached with each fellowship recipient.