

American Center for Mongolian Studies (ACMS)
Research Fellowship Program

Application Package Instructions

All applications to the ACMS Research Fellowship Program must include the following 7 items:

1. A completed application **Cover Sheet**, which is available from the ACMS website or the ACMS offices in Mongolia or the US.
2. The applicant's **Curriculum Vita (CV)** that outlines information such as the applicant's current position or academic program, previous academic studies, honors and awards, work, study and travel abroad, participation in academic research projects, publications or conference presentations, additional relevant work or volunteer experience.
3. Original or scanned copies of **Official Transcripts** from the applicant's current academic institution and/or all institutions where the applicant completed an academic degree at the undergraduate or graduate level. Official transcripts may be scanned and submitted as email attachments with the application package, or mailed to the ACMS Office in Madison, WI.
4. A **Personal Statement** of up to 500 words that explains the applicant's interest in the program, his/her relevant background and experience, and how the research fellowship experience will support a longer term personal and professional interest in Mongolia, Mongolian Studies, or a related field.
5. A **Research Statement** of up to 1000 words that details the research to be conducted, the research methodologies employed, and the importance of the research with regard to furthering knowledge about topics related to Mongolia and the Mongols, the applicant's academic discipline(s), and comparative or regional studies if relevant. The Research Statement should address issues of language, and how the applicant plans to obtain the language proficiency required by the project or overcome potential language or cultural barriers. The statement should be clear and understandable to a cross-section of academics who will review the application and who may not necessarily be expert in the applicant's discipline(s).
6. **Two Letters of Recommendation.** One letter would normally be from the applicant's PhD committee chair, with a second letter from an academic adviser or personal referee of the applicant's choosing. The letters should offer information on the quality and importance of the applicant's research plan and how the research will enhance knowledge of Mongolia and the Mongols within relevant academic disciplines or fields of study. The letters should also offer an assessment of the ability of the applicant to conduct independent academic field research in Inner Asia. **Signed Letters** of Reference may be sent directly from the referee, scanned and submitted as email attachments, or mailed to the ACMS Office in Madison, WI. Letters submitted by email should be sent to: fellowship@mongoliacenter.org

All application materials must be received by the ACMS by March 1, 2010.

Please refer to the Applicant Cover Sheet for an application check list and application submission instructions. Questions about the program should be directed to info@mongoliacenter.org or by phone to (360) 356-1020.